

Special Meeting - March 8, 2024

The Graham County Board of Commissioners met Friday, March 8, 2024, for a special meeting in the Graham County Community Building located at 196 Knight Street Robbinsville, NC to discuss the Urgent Care Contract with Juanita Colvard, Project Manager, Contracts for CDBG-CV Senior Center Grant for our Senior Center Kitchen, acquisition of property, finance, and personnel. All board was present.

1. Chairman Nelms called the meeting to order.
2. Chairman Nelms asks for a motion to go into closed session. Commissioner Williams made the motion to go into closed session under G.S. 143-318.11(1)(3)(5)(6) for privileged or confidential information, attorney client privilege, contracts, and personnel. Commissioner Orr seconded this motion. Vote unanimous.
3. Chairman Nelms asks for a motion to go back into open session. Commissioner Orr made the motion as stated. Commissioner Williams seconded this motion. Vote unanimous.
4. Chairman Nelms asks for a motion to accept the Urgent Care Contract with Advent Health pending Attorney Curriden's review of changes. Commissioner Williams made the motion as stated. Commissioner Orr seconded this motion. Vote unanimous.
5. Chairman Nelms asks for a motion to award the CDBG-CV Senior Center Project to WNC Contracting which was the sole bidder. Commissioner Orr made the motion to award the contract as stated. Commissioner Williams seconded this motion. Vote unanimous.
6. Chairman Nelms asks for a motion to approve payment of total Comp time hours to D. Thompson due to her inability to take the time off. Commissioner Williams made the motion to approve the request as stated. Commissioner Orr seconded this motion. Vote unanimous.
7. Chairman Nelms stated that the board has a once in a lifetime land acquisition offer for the property located around our DHHS/Recreation properties. Chairman Nelms stated that the offer is \$35k per acre which is the commercial selling rate. The board had discussion and agreed to offer \$30k per acre. Chairman Nelms stated that he would also ask that the board pass a resolution to reimburse. Commissioner Cody made the motion to purchase the property with the offer of \$30k with the option to negotiate. Commissioner Orr seconded this motion. Vote called. Commissioner Nelms, Williams, Cody, and Orr voted yes. Commissioner Eller voted no. Motion passed four to one. Commissioner Orr made the motion to adopt a resolution to reimburse which will be completed with the negotiated price. Commissioner Williams seconded this motion. Vote called. Commissioner Nelms, Williams, Orr and Cody voted yes. Commissioner Eller seconded this motion. Motion carried four to one.
8. Finance Director Carpenter asks that the board pass a Resolution agreeing to move the remaining ARPA funds to our General Fund in the amount of \$163,956.00 for revenue replacement. Director Carpenter stated that once this is completed, she will be able to close out the ARPA Funding Reporting Requirements. Commissioner Orr made the motion to approve the resolution as stated. Commissioner Williams seconded this motion. Vote unanimous.
9. Finance Director Carpenter stated that she did have two budget amendments for the health department. Director Carpenter stated that Budget #17 was to recognize additional revenue from the CLC Grant for \$55,000.00. Commissioner Williams made the motion to approve Budget Amendment #17 as stated. Commissioner Orr seconded this motion. Vote unanimous. Director Carpenter stated that Budget Amendment #18 was to recognize the \$39,582.72 of Sheriff Drug Tax funds that was not restricted in the budget, and this should have been restricted. Commissioner Orr made the motion to approve Budget Amendment #18. Commissioner Williams seconded this motion. Vote unanimous.
10. Finance Director Carpenter stated that the cemetery board was reviewing their budget and did not see the reserves that were supposed to be in place. Director Carpenter stated that the commission has \$60,000.00 in reserve which should have been receiving an additional \$15,000.00 each budget cycle. Commissioner Orr stated that these funds are being saved to pave the Old Mother Church driveway. The board agreed to take care of this in the budget discussions.
11. Finance Director Carpenter stated that Misty Hembree, 911 Director had come to her regarding the 911 funds reporting where they found some unallowed expenses. Director Carpenter stated that as she looked into the account, she found that the ending balance did not equal the true balance so she called the previous director and was told that the funds had an unallowed expense in the past and she had been gradually repaying that amount back to the funds. Director Carpenter stated that she would not give a reporting that was

not correct and asked the board to allow her to pay the balance owed in full. The board all agreed to make this transfer of funds for a repayment plan to the 911 Board. The board tabled the discussion to give Director Carpenter a chance to provide the board with a payment plan.

12. Finance Director Carpenter stated that she needed permission to pay the Urgent Care Maintenance fees from the EDC Funds. The board all agreed.
13. Finance Director Carpenter stated that she did receive a bill for the Big Oaks Stadium for \$93,850.00 and would use the funds from the sales tax. The board agreed.
14. Finance Director Carpenter stated that she had found errors in the Register of Deeds funds. Director Carpenter stated that she pulled the general statutes and found that some of the requirements were not being done and the percentages were not calculated correctly. Director Carpenter stated that she would need the board to give her permission to transfer \$40,954.09 from the general fund to the correct funds in the Register of Deeds office. Commissioner Williams made the motion to approve the amount needed to make corrections to the Register of Deeds funding. Commissioner Eller seconded this motion. Vote unanimous.
15. Finance Director Carpenter stated that the Jail Prime Health for medical budget is depleted, and the amount needed is \$38,000.00. Director Carpenter stated that we have had over \$78,000.00 of unexpected expenses and she can take this amount from the court's contingency. Commissioner Eller made the motion to move the money from courts contingency to the jail budget for medical expenses. Commissioner Williams seconded this motion. Vote unanimous.
16. Finance Director stated that the contracted service in the jail is also depleted and she asked Sheriff Hoxit to do an analysis on his sheriff and jail budgets and transfer money from the sheriff budget to the jail budget because she did see some surplus in the sheriff budget that can be used. The board all agreed.
17. Chairman Nelms asks for further business. No further business.
18. Chairman Nelms asks for a motion to adjourn. Commissioner Williams made a motion to adjourn. Commissioner Eller seconded this motion. Vote unanimous.

Jacob Nelms, Chairman, Graham County Commissioner

Natasha Williams, Vice-Chair, Graham County Commissioner

Lynn Cody, Member, Graham County Commissioner

Connie Orr, Member, Graham County Commissioner

Keith Eller Member, Graham County Commissioner

ATTEST:

Kim Crisp, Clerk to the Board